



MIMS COLLEGE OF NURSING, PUTHUKODE
IQAC MEETING MINUTES

The core members of IQAC met together on 16.06.2018 at 010:00am in the seminar hall of MIMS College Of Nursing.

Members present:

1	Dr Assuma Beevi.T.M, Chairperson	6	Ms. Shine Thomas, Coordinator
2	Dr.Sheeja C V	7	Ms. Alphiline Jose
3	Dr Shejila CH	8	Mr Jibin V Varkey
4	Prof. Isha S	9	Mr Abid Faheem TK
5	Ms Elizabeth Xavier	10	Ms Mary Elizabeth Tidiya Walerine

Agenda

1. IQAC Action plan
2. SSR
3. CNE- Quality assurance
4. National conference
5. Question Paper Scrutiny Cell

No	Discussion				Remarks
1.	IQAC Action plan				Dr Assuma Beevi TM
	PLAN OF ACTION	TIME PERIOD	ORGANIZERS	BENEFICIARIES	
	Extension of social commitment activities	January to December	Faculty, students, NSS, Department of Community Health Nursing	Students, society	Dr Shejila CH
	Organize workshop Curriculum development Conference on research & biostatistics. Conference on oncological nursing -CNE on 'Quality assurance' -CNE on 'Research methodology and biostatistics'	February August September October	MIMS College of Nursing	Faculty, students	
	Observe the days of national importance	January to December	NSS, SNA, College Union	Students, society	
	Extension of NSS activities	January to December	NSS	NSS volunteers, Society	
	Conduct journal club meetings	Every alternative Saturdays	Staff secretary	Faculty, PG students	



	Institute remedial classes	June to September	Faculty	Students (Slow learners)	
	Conduct an academic audit of Departments	June to September	All Department HODs	Faculty, students	
	Promote individual research project by each faculty	January to December	MIMS College of Nursing	Faculty	
	Encourage the students to participate in the college, university, state and national level arts, sports and games events.	April to August	SNA, NSS, College Union	Students	
	Motivate employees to participate in annual day celebrations	December	Aster MIMS Hospital, Kozhikode	Staff	
2.	SSR SSR preparation is going on. IQA preparation is over. IQA must be send by next week.				Dr Assuma Beevi TM
3.	QUALITY CONCEPT CLASS Planning to conduct a session on quality management by an expert from UAE on 12.09.18. All the staffs from MIMSCON, MIMSCOAHS and MIMS Academy will be the beneficiaries.				Dr Assuma Beevi TM
4.	National conference 2018 It is planned to conduct an annual national conference in the month of December. Designated Prof. Sheeja CV as organizing secretary and Prof. Isha S as organizing co-chairperson.				Dr Assuma Beevi TM Prof. Sheeja CV
5.	Question Paper Scrutiny Cell Members of the scrutiny cell are Prof. Isha S, Prof Sheeja CV, Mr Jibin V Varkey, Mr Abidfaheem TK, Ms Shine Thomas and Ms. Soumya P B. Each member will validate the question papers of their specialty. After validation the respective faculty should be informed and maintain confidentiality.				Dr Assuma Beevi TM

Meeting adjourned at 11.30am

IQAC Chair person